



1007 Lake Drive SE
Grand Rapids, Michigan 49506
616-451-3051 616-451-3054 fax
www.wmeac.org info@wmeac.org

Volunteer and Intern Application

Date: _____

Volunteer :___ Intern: ___

Name: _____

Address: _____

City/State/Zip: _____

Phone: Home: _____

Work: _____

Cell: _____

Email: _____

Emergency contact (relationship, phone): _____

Availability: Start (M/D/Y) _____ End _____

Days available: ___M ___T ___W ___Th ___ F ___S ___Su

Times available: _____

Education level: Elementary School High School College Post Grad Vocational

College major/interests: _____

References (name, phone, relationship):

1. _____

2. _____

WMEAC Volunteer opportunity preferences:

Health or other issues we should be aware of _____



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These are just some of your opportunities as a volunteer at WMEAC!

Public Relations:

- Advocacy letters and calls
- School presentations*
- Hands-on children's activities at events*
- Conduct building tours for groups of all ages*
- Community education house parties*
- Represent WMEAC at an event table*
- Speaker's bureau on environmental topics
 - Water quality
 - Energy
 - Sustainability
 - Low Impact Development
 - Rain gardens and native plants

Communications and Marketing

- Newsletter layout, writing
- Brochure, poster, handout design and writing
- Website review, content update
- Weekly list serve content preparation
- Media campaigns, project marketing

Office Work

- Greet visitors, give building tours and answer typical questions*
- Library management
- Data entry
- Research
- Member mailings
- Assist staff with special projects

Outdoors

- Work with staff to help plan and manage outings and events
- Plant and maintain rain gardens and our two native plant nurseries*
- Rain garden design*
- Weed the green roof*
- Care for demonstration rain gardens*
- Adopt-A-Stream activities*
- Grand River Cleanup (September, annual)

* training provided!